



Museum Programs Instructor

Position Overview:

The Museum Programs Instructor is responsible for developing and delivering programs for all audiences including scout workshops, summer camps, group overnights, off-site outreach, and classroom and floor programs. Additionally, the Museum Programs Instructor will assist in the development of the Youth Ambassadors, coaching the youth to engage guests, learn program content, and acquire professional and interpersonal skills. The Instructor will deliver engaging, fresh, integrated, and relevant aviation content with goals of providing excellent service, acquiring feedback from audiences, and inspiring interest in the aviation industry. This position will provide support for all programs and events across the museum as needed.

Position Responsibilities and Duties:

- Instruct classes, programs, and workshops as assigned, which may include an overnight stay at the museum and/or travel off-site
- Coach Youth Ambassadors, assist in developing skill-building sessions, track their progress, and maintain communication about program needs and opportunities
- Maintain positive connections within the aviation community
- Assist with content development through research, writing, and testing programs
- Prepare adequately in advance for assignments and execute operations including reviewing content, acquiring supplies, preparing registration rosters, and classroom and systems set-up
- Stay updated on program and exhibits content, including newly arriving aircraft, upcoming activities, and special events
- Provide feedback to program managers related to content, guest comments, operational issues, supplies needs, and overall ideas to continuously improve
- Maintain a clean, orderly and safe operating space in conjunction with overall museum and exhibits care
- Other duties as assigned

Essential experience and background skills

- Some college experience in museum studies, history, education, aviation, or STEM field a plus; applicable career experience may be considered in lieu of college experience
- At least 1 year of experience with programs in a museum or similar educational outreach with a formal or informal educational or cultural institution such as a zoo, aquarium, or parks & recreation center is preferred
- Bilingual in English and Spanish a plus
- Ability to maintain a positive attitude and professional demeanor with dissatisfied guests
- Ability to provide accurate and constructive feedback
- Knowledge of aviation is preferred
- Effective organization and time management skills and outstanding interpersonal skills
- Excellent guest service skills; including ability to serve a diverse audience
- A commitment to service and mission
- Excellent written and verbal communication skills
- Ability to work independently, with a team, or under supervision, especially in an atmosphere with frequent disruptions and logistical changes



- Working knowledge of computers, laptops, software and database programs, and related equipment
- Ability to stand, walk, and sit for extended periods of time.
- Ability to lift 25 pounds.
- Ability to work in a variety of environments with noise, lighting variances, etc.

The physical demands described here are representative of those required to successfully perform the essential functions for this job. Reasonable accommodations may be made.

In addition to offering competitive wages, the Museum's benefits package for part time staff includes:

- Flexible scheduling
- Free parking
- Gift Shop and Café discounts
- Professional development opportunities

Schedule: Typical workweek is 20-25 hours, including weekends, with scheduled hours falling between 8:00 a.m. and 5:00 p.m. Availability to work atypical hours, holidays, and evenings due to tour or program schedules to meet business needs is necessary.

Status: Part Time/Non-Exempt/Hourly

To apply: Email resume and cover letter to education@lonestarflight.org. The Lone Star Flight Museum is an equal opportunity employer and welcomes all qualified candidates to apply.