



## Summer Camp Instructor Part Time, Seasonal

### Position Overview:

The Summer Camp Instructor is responsible for delivering summer camps and aviation learning center activities. The Instructor will facilitate engaging, fresh, integrated, and relevant aviation content to youth with goals of delivering excellent service, acquiring feedback from audiences, and inspiring interest in the aviation industry. This position will provide support for all programs and events across the museum as needed.

### Position Responsibilities and Duties:

- Instruct camps, field trips, and workshops as assigned
- Manage a safe, fun, learning environment and classroom space for up to 20 school age campers
- Assist with content development for camps and related youth activities and programs
- Provide feedback to program managers related to content, guest comments, operations, and supply needs
- Stay updated on program and exhibits content, including newly arriving aircraft, upcoming activities, public programs, and special events
- Prepare in advance for assignments including reviewing content, registration rosters, and operational logistics
- Arrange program delivery including classroom set up, logistics, supplies, and projection system checks
- Maintain a clean, orderly, and safe operating space including proper care of museum spaces and exhibit galleries
- Provide support to all areas of the department and museum as needed

### Essential experience and background skills

- Some college experience in education, museum studies, history, aviation, or STEM field a plus; applicable career experience may be considered in lieu of college experience; some knowledge of aviation is preferred
- At least 1 year of experience delivering programs, training, or classroom instruction for youth ages 6-15 with an educational or cultural institution such as museum, zoo, youth center, library, or parks and recreation center
- Ability to be flexible, adapt, and take initiative to adjust programs as needed
- Bilingual in English and Spanish a plus
- Ability to maintain a positive attitude and professional demeanor at all times
- Effective organization and time management skills, and outstanding interpersonal skills
- Excellent guest service skills; including ability to serve a diverse audience
- Excellent written and verbal communication skills
- Ability to work independently, with a team, or under supervision with frequent disruptions and changes
- Working knowledge of computers, laptops, software and database programs, and related equipment
- Ability to stand, walk, and sit for extended periods of time.
- Ability to lift 25 pounds.
- Ability to tolerate loud noises, exposure to cleaning agents, and dimly lit spaces.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions for this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Status:** Seasonal/Non-Exempt/Part-Time/Hourly

**Reports to:** Museum Programs Manager

**Schedule:** Typical workweek ranges from 25-30 hours, Monday-Friday with scheduled hours typically falling between 8:00 and 5:00 p.m. Availability to work weekends, evenings, and holidays due to tour or program schedules to meet business needs.

**Training:** May 17, 2025/ **Start Date:** May 26, 2025 / **End Date:** August 1, 2025

**Submit Resume and Cover Letter to:** [education@lonestarflight.org](mailto:education@lonestarflight.org)